



RELATIONAL IMPACT

MINISTRIES

Equipping People for Life and Ministry



BCCI

BIBLICAL COUNSELING
& COACHING INSTITUTE

Recapturing Soul-Care

Biblical Counseling and Coaching Institute

Requirements for Certification

Certification Process for Students in the *Relational Impact Ministries'* Biblical Counseling Training Program. See <https://riministries.org/biblical-counseling-training>

Instructions for students pursuing Certification with the Biblical Counseling & Coaching Institute:

PHASE ONE

STEP 1 – Classroom portion of the training. (Total cost \$499)

- Complete 30 hours of virtual classroom instruction and the required live Q&A sessions with your instructor.
- Complete all homework assignments included in the classroom portion. (Assignments are located at the end of each Module.)
- Complete and sign the Affirmation of Completion form affirming that the above requirements have been met. https://riministries.org/?page_id=26930&preview=true

NOTE:

- a. Each student has four (4) years to complete the certification process. The time limit begins on the date the student completed the 30 hours of classroom training.
- b. The virtual classroom will be available to each student for one year, from the beginning of the semester enrolled until the following semester begins. If, for some reason, the student needs access to the virtual classroom after the one-year expires, but before the four-year time limit for completing certification has passed, please contact our office.
- c. If a student lets the 4 years pass and has not completed the entire certification process, the student will need to take the 30 hours of classroom training, again, through our virtual classroom. A 50% discount will be applied.

STEP 2 – Contact our office to let us know that you are going forward with Certification. (Total cost \$12.00)

- a. Complete the Application for Certification. <https://riministries.org/bcci-application-for-certification/>
- b. Sign and submit the Statement of Faith, Core Values, and Affirmations and Denials. <https://riministries.org/bcci-statement-of-faith/>
<https://riministries.org/bcci-statement-of-practice-and-core-values/>
<https://riministries.org/bcci-affirmations-and-denials/>
- c. Submit the application for your background check through Protect My Ministry. There will be a link for you to pay the \$12.00 fee. <https://ministryopportunities.org/relationalimpact>



RELATIONAL IMPACT

MINISTRIES

Equipping People for Life and Ministry



BCCI

BIBLICAL COUNSELING
& COACHING INSTITUTE

Recapturing Soul-Care

- d. Once we receive notification that you have passed your background check, you will be required to complete and pass the Child Safety Training Course. There is no cost for this.
- e. Submit a letter of recommendation from a church or Christian organization verifying your involvement in a ministry in which counseling skills are utilized. <https://wp.me/PbwAB7-73q>
- f. Submit three (3) Character Reference forms. You may send the following link to the three individuals you choose. <https://riministries.org/bcci-character-reference-form/>
- g. When all the above have been completed and received in our office, you are ready to move to Step 3.

PHASE TWO

STEP 3 - Complete the Counseling and Theology Examinations. (Total cost \$250.00):

- a. The \$250.00 supervision fee will be paid at the beginning of the evaluation process. The fee will be made payable to Relational Impact Ministries, and mailed to P.O. Box 63011, San Angelo, TX 76906, OR pay online using this link: <https://quickclick.com/r/98kmd>
- b. Complete the Counseling and Theological Evaluations. Type and double-space all answers and send them to Tim Russo. <https://riministries.org/bcci-theological-and-counseling-evaluations> **Note – no less than a one-half page and no more than one page per answer.**
- c. Both Evaluations, Counseling & Theological, should be submitted in one Word or Google document. When you have concluded the Counseling Evaluation, just start at the top of the next page to begin the Theological Evaluation and continue in the same manner. Use 12 pt. Times New Roman, 1-inch margins, 1.5 spacing. Support each answer with Scripture. If you choose to quote a person or text:
 1. Do so sparingly—no more than one short quote per page.
 2. Give the title of the book/article/link, name of author/speaker, page number if possible. For example, Instruments in the Redeemer's Hands, by Paul David Tripp, p. 12. You will send the completed evaluations (exams) to your Certification Mentor at relationalimpactministries@gmail.com when you have completed both. **Please type EVALUATIONS in the subject line of your email.**

PHASE THREE

STEP 4 - Begin your 50 hours of supervised counseling. (Total cost \$250.00)

- a. **The \$250.00 supervision fee will be paid at the beginning of the supervision process.** The fee will be made payable to Relational Impact Ministries, and mailed to P.O. Box 63011, San Angelo, TX 76906, OR pay online using this link: <https://quickclick.com/r/m2vrr>
- b. After the supervision fee is received, you will receive instructions and all the forms for use during the supervision process.
- c. If desired, your Certification Mentor will be happy to meet with you (over the phone or via Zoom) to go over this portion of the certification process.



STEP 5 – RECEIVE YOUR CERTIFICATION

- a. After completing your 50 hours of supervised counseling, you will need to become a member of BCCI (The cost is \$75.00. Membership renewals are due January 1 of each year.)
<https://quickclick.com/r/9ytum>
- b. Your certificate will be sent to you in the mail.

STEP 6 – MAINTAINING YOUR CERTIFICATION – To maintain active status as a Certified Biblical Counselor, you must meet the following requirements:

1. To be completed annually:

- a. You will need to confirm your agreement with our Statement of Faith, Core Values, and Affirmations and Denials.
- b. Pay your \$75.00 certification renewal fee.
 1. If annual renewals are not received in our office by March 31, a \$25.00 late fee will be applied.
 2. If a CBC lets his/her membership lapse for more than one year, renewal of that membership will be determined on a case-by-case basis.
- c. Complete 9 CEU hours per year. CEU hours can be gained by:
 1. Attending a minimum of 6 of our monthly Certified Biblical Counselor (CBC) gatherings.
 2. Attend 3 hours of Continuing Education classes. These classes can be obtained through BCCI or another approved Biblical Counseling organization.
- d. Have remained in ongoing, active fellowship with a local church.
- e. Have remained actively involved in Biblical Counseling on some level in the local church or with a recognized parachurch ministry where Biblical Counseling and discipleship are an ongoing part of the certified counselor's service in ministry.

2. To be completed every three years:

- a. Background check
- b. The counselor will ask a pastor or elder to complete the church involvement form.